

Charity No. SC045806



**FINDHORN HINTERLAND TRUST
SCIO (Scottish Charitable Incorporated Organisation)**

Trustees' Report and Financial Statements

31 March 2019

Scottish Charity No SC045806

FINDHORN HINTERLAND TRUST

REFERENCE AND ADMINISTRATIVE DETAILS

Charity registration number: SC045806

TRUSTEES

Jonathan Caddy (Chair)

Sylvia Robertson (Appointed 21.11.18 Secretary from 27.2.19)

Jacqueline Buckingham (Treasurer)

Donna Skelly (Secretary until 27.2.19)

Judith Berry

Iain Davidson

Alan Watson Featherstone (Appointed 6.6.18)

Gabi John (Appointed 6.6.18)

Ian Brodie (Appointed 21.11.18)

REGISTERED OFFICE

228 Pineridge, The Park, Findhorn, Moray, Scotland IV36 3TB

ACCOUNTANT

Community-Focused Accountancy

Chartered Accountant

10 Easter Road

Kinloss

IV36 3XZ

FINDHORN HINTERLAND TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019

The trustees have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 31 March 2019.

The trustees

The trustees who served the charity during the period were as follows:

Jonathan Caddy

Donna Skelly

Jacqueline Buckingham

Judith Berry

Iain Davidson

Alan Watson Featherstone

Gabi John

Sylvia Robertson

Ian Brodie

Organisational structure

Constitution

The Charity is a Scottish Charitable Incorporated Organisation (a SCIO). It was registered on 15 July 2015. It took over much of the work of the now dissolved unincorporated association, the Findhorn Hinterland Group whose assets were transferred to the Trust on the 30th March 2016. The SCIO has a two-tier structure with appointed trustees and a membership.

Trustees and Membership

Membership is open to anyone over the age of 16 who has an interest in the objectives of the SCIO. They have the power to appoint trustees at the annual general meeting and change the constitution. The trustees meet four times a year and up to ten can be elected at the AGM by members. Up to six can be co-opted by trustees from local organisations that have an interest in the land. At present there is one co-opted trustee, Gabi John, representing the Findhorn Foundation. The maximum number of trustees is sixteen and a quorum of three are needed to make decisions at meetings

Objectives and activities

Charitable purposes

Apart from a small 0.6ha piece of land run as a green burial site in the middle of Wilkies Wood, Findhorn Hinterland Trust does not own land but works with landowners in the local area to help integrate land management and involve local community. Its specific purposes are: -

- The advancement of environmental protection and improvement with particular reference to the habitats of the Findhorn area, Moray, Scotland.
- The advancement of education of the local community and wider public especially related to the outdoor and environmental opportunities provided by the Findhorn Hinterland habitats and environs.

FINDHORN HINTERLAND TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2019

- The advancement of community development by encouraging community cooperation, development and resilience through activities related to land on the Findhorn Hinterland and its management.
- The provision of recreational facilities and activities with the object of improving the conditions of life for local people and others in West Moray and beyond.

At present the FHT has formal agreements with two of the Findhorn peninsula's landowners, the Findhorn Foundation and Duneland Ltd, to manage particular areas of their land. This is carried out through following and implementing the newly agreed five-year management plan.

Activities

Many diverse activities are undertaken by the charity to fulfil its four main purposes of conservation, education, provision of recreational facilities and community building. Administration activities also underpin its smooth running and are included here.

Administration

There have been important changes in how the trustees and committee supporters meet and run the charity, which are outlined in the achievements section of this report. As in previous years a plethora of other tasks also take place to support the good work of the organisation such as banking, accounting, finding and appointing new trustees, encouraging new membership and keeping them informed, updating the website, keeping the booking system for use of the various facilities on the land in order, communicating with landowners and stakeholders, organising fundraising events, preparing and presenting presentations to promote the work of the trust, writing reports, negotiating contracts for management and personnel and keeping the trustee's electronic filing system up to date.

Conservation.

On the ground activities continue to include tree and gorse clearance on nationally important lichen beds, tree planting and care on other parts of the land, encouraging of conservation grazing of ponies and pond and bird box monitoring and maintenance.

Education.

School groups of all ages, adults with learning difficulties, courses held by the Findhorn Foundation, Duke of Edinburgh candidates and young children from the local child nursery all continue to use the land for different educational purposes. Particularly important is our working links with the local educational charity Wild Things! The trust's small apiary also continues to be an educational asset offering hands on learning and the demonstration Edible Woodland Garden generates interest from those that work there regularly as well as passers by and school groups. Several talks have taken place that promote different aspects of the Findhorn Hinterland Trust's educational work, which have included a presentation to the Findhorn and

Kinloss Community Council on the new management document and a combined talk on the trust's work, biodiversity and lichens.

Providing Recreational Activities.

Walking tours on Thursday afternoons from April to October were particularly popular this year as was the use of the woodland shelter for weddings, pre-funeral events, birthday parties, celebrations and small informal gatherings. The number of informal camp sites to the north of Wilkies Wood has been increased to 10 and have been in constant use particularly in the warmer months by small groups of young people and some longer term workers who have stayed to help look after the land or the Outdoor Classroom build project. Walking tracks, which get swamped by rampant gorse growth, have been kept open by cutting back by hand or by the use of the trust's tractor and topper. Two ponies continue to use the land on a regular basis.

FINDHORN HINTERLAND TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2019

Community Building. Attending events such as those of the Community Woodland Association (CWA) providing opportunities for people to meet through monthly work parties on the land, working together on projects such as the Outdoor Classroom and celebrating their staged completion, regular gatherings in the Edible Woodland Garden, gatherings for special events such as the Christmas tree sale where people come to collect trees and share time around a fire all continue to help build local community.

Achievements and performance

This was the fourth year that the charity has been in existence and a number of advancements and achievements have been made this year the most important of which are summarised below.

1. This year has finally seen the purchase in May 2018 of the green burial site in the middle of Wilkies Wood from the Findhorn Foundation. This places the responsibility of being the official burial authority of the site but it also secures the substantial income from this source and means the charity can more easily fulfil its obligations to those that have already pre-booked this service. Through surveying those that have bought lairs, we have also finally been able to establish the full financial liability of the organisation from these sales and have duly retained £13k in an account for this purpose.
2. The long awaited completion of the 2019 -2023 Management Plan has been another goal achieved this year. Its completion was delayed so that considerable more useful detail about habitat management could be included and so there was time for one last public consultation before it was finalised. The trust are very satisfied with the final document which clearly articulates the aspirations of the organisation over the next five years and will be particularly useful to help with securing funding for new projects.
3. There has also been progress building the first phase of our new Outdoor Classroom in the Edible Woodland Garden. This involved a high degree of community engagement in building it and organising a successful Crowdfunding campaign to help fund it.
4. Our Conservation Hub building for tool storage and a new workshop space became closer to reality with the granting of planning permission late in the year.
5. The summer was incredibly dry and there were real concerns about the possibility of wild fires starting that would burn both large areas of gorse and also Wilkies Wood. We took action and along with Duneland Ltd employed a local contractor to establish at least ten metre wide firebreaks around the whole area. This also allowed some areas to be cleared of gorse that were subsequently planted up as new areas of trees in the Lyle's Wood area to the west of the present woods. The whole village tree plant events in November and March were very successful in delivering these new planted up areas; over 1000 trees were planted this season.
6. A new apiary site was cleared and created up by the wind turbines. At present we have 5 hives.
7. Major restructuring of charity meetings for trustees and the committee members has taken place – trustees now meet only once a quarter instead of monthly with sub-groups being formed to get to grips with management details in the areas of land management, finances, green burials, bees and in the future education and IT. The groups can develop proposals to go to the trustee meetings for consideration. It is early days but these changes seem to deliver positive efficiencies and other benefits.

FINDHORN HINTERLAND TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2019

Other highlights this year include: carrying out another well attended traditional Christmas Tree fundraising gathering at the Woodland Shelter: negotiating and signing a further year's contract with the Findhorn Foundation to retain the 0.5 FTE services of Kajedo Wanderer, the charity's land manager; carrying out one green burial this year bringing the total now to 30 full lairs and with a further 6 reserved this year we now have 57 reserved bringing the total including those in use to 87; again hosting two very successful, nature based workshops on the land in conjunction with the Findhorn Foundation. Over 400 people have again creatively used the area for a wide range of activities and the biodiversity and recreational opportunities continue to be enhanced.

Financial review

The statement of financial activities shows a deficit for the year of £3,916 (2018 £1571 surplus). The charity's reserves were in surplus of £36,082 (2018 £39,998, surplus) at the year end.

Reserves Policy

The trustee has examined the charities requirements for reserve in light of the main risks to the organisation. The current reserve are considered by the board to be adequate for the day to day of the charity and its future projects.

Responsibilities of the trustees

The trustees for the purposes of charity law are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

FINDHORN HINTERLAND TRUST

Signed on behalf of the trustees

Jonathan Caddy
Chair

Date:

Sylvia Robertson
Secretary

Date:

FINDHORN HINTERLAND TRUST

Independent Examiner's Report

Independent Examiner's Report to the Trustees of Findhorn Hinterland Trust.

I report on the accounts of the charity for the period ended 31 March 2019, which are set out on pages 8 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10 (1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- To prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations have not been met.

Fasil Bogale ACMA,CGMA

Chartered Institute of Management Accountants

FINDHORN HINTERLAND TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2019

| | Note | Unrestricted Funds | Restricted Funds | Total 2019 | Total 2018 |
|---|------|-----------------------|---------------------|----------------|---------------|
| INCOMING RESOURCES | | | | | |
| Incoming resources from generating funds: | | | | | |
| Donation & Legacies | 4 | 2,294 | 3,290 | 5,584 | 1,564 |
| Grants | 4 | - | 1,000 | 1,000 | 2,778 |
| Charitable Activities | 4 | 3,025 | 11,172 | 14,197 | 13,597 |
| Gift Aid | 4 | - | - | - | - |
| Investment | | 660 | - | 660 | 640 |
| TOTAL INCOMING RESOURCES | | 5,979 | 15,462 | 21,441 | 18,579 |
| EXPENDITURE | | | | | |
| Charitable activities | 5 | 11,422 | 13,735 | 25,157 | 16,808 |
| Governance costs | 6 | 200 | - | 200 | 200 |
| TOTAL EXPENDITURE | | 11,622 | 13,735 | 25,357 | 17,008 |
| NET MOVEMENT IN FUNDS | | (5,643) | 1,727 | (3,916) | 1,571 |
| RECONCILIATION OF FUNDS | | | | | |
| TOTAL FUND BROUGHT FORWARD | | 9,917 | 30,081 | 39,998 | 38,427 |
| TOTAL FUNDS CARRIED FORWARD | | 4,274 | 31,808 | 36,082 | 39,998 |

The Notes on page 10 to 14 form an integral part of these accounts

Charity number **SC045806**

**FINDHORN HINTERLAND TRUST
BALANCE SHEET
YEAR ENDED 31 March 2019**

| | Note | 31 March 2019 £ | 31 March 2018 £ |
|---|------|-----------------------|-----------------------|
| FIXED ASSETS | | | |
| Tangible fixed assets | 2 | 672 | 1,010 |
| Investment | 7 | 24,420 | 17,260 |
| | | 25,092 | 18,270 |
| CURRENT ASSETS | | | |
| Debtors: amounts falling due within one year | | 571 | 527 |
| Cash at bank and in hand | | 10,691 | 21,473 |
| | | 11,262 | 22,000 |
| Creditors: amounts falling due within one year | | (272) | (272) |
| | | 10,990 | 21,728 |
| NET CURRENT ASSETS/(LIABILITIES) | | 10,990 | 21,728 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 36,082 | 39,998 |
| LONG TERM LIABILITIES | | - | - |
| NET ASSETS ` | | 36,082 | 39,998 |
| FUNDS | | | |
| Unrestricted funds | 8 | 4,274 | 9,917 |
| Restricted funds | 8 | 31,808 | 30,081 |
| TOTAL FUNDS | | 36,082 | 39,998 |

The Notes on pages 10 to 14 form an integral part of these accounts

Charity No **SC045806**

Approved by the trustees on 17th April 2019 and signed on their behalf by:-

Jonathan Caddy
Chair

Sylvia Robertson
Secretary

FINDHORN HINTERLAND TRUST

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 March 2019

1. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the financial statements, except as noted below.

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16th July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out.

Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All resources expended are inclusive of irrecoverable VAT.

Related Parties

No other remuneration was paid to the trustees or to any connected persons during the year.

Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount paid in advance for future periods.

FINDHORN HINTERLAND TRUST

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 March 2019

2. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery – 3 years

Computer -3 years

2.1. TANGIBLE FIXED ASSETS

| | Plant and machinery £ | Computer £ | Freehold Land | Total £ |
|-----------------------|--------------------------------------|-----------------------|----------------------|--------------------|
| Cost | | | | |
| At 1 April 2018 | 583 | 427 | - | 1,010 |
| Additions | - | - | 1 | - |
| At 31 March 2019 | <u>583</u> | <u>427</u> | <u>1</u> | <u>1,010</u> |
| Depreciation | | | | |
| Previous year charges | - | - | - | - |
| Charge for the year | 194 | 141 | - | 478 |
| At 31 March 2019 | <u>194</u> | <u>141</u> | <u>-</u> | <u>478</u> |
| Net book value | | | | |
| At 31 March 2019 | <u>389</u> | <u>284</u> | <u>1</u> | <u>674</u> |

** In May 2018, the green burial site in the middle of Wilkies Wood was purchased from the Findhorn Foundation for the price £1.

3. TRUSTEES REMUNERATION AND BENEFITS

The following payments were made to a Trustee during the period for services in their normal line of business. Jacqueline Buckingham £350.00

Trustees Expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

FINDHORN HINTERLAND TRUST

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 March 2019

4. INCOMING RESOURCES FROM CHARITY ACTIVITIES

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2019 £ | Total Funds 2018 £ |
|--|----------------------------|--------------------------|-----------------------|-----------------------|
| Christmas trees | 695 | - | 695 | 615 |
| Gorse clearance & Pony grazing | 1,245 | - | 1,245 | 1,195 |
| Donation for Edible Woodland Garden | - | 2,990 | 2,990 | - |
| Green burial lair sale | | 10,672 | 10,672 | 5,991 |
| Track use & maintenance fee | 881 | - | 881 | 475 |
| Other miscellaneous donations | 2,493 | - | 2,493 | 2,541 |
| Donation for Bee Funds | | 300 | 300 | 290 |
| Green burial coordinator fee | | 500 | 500 | 500 |
| | 5,314 | 14,462 | 19,776 | 11,607 |

Grants

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2019 £ | Total Funds 2018 £ |
|---------------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| Action Earth Volunteering Matters | - | 250 | 250 | 212 |
| Forestry Commission Community Fund | - | - | - | 2,566 |
| Community Learning Exchange Grant | | 750 | 750 | - |
| | - | 1,000 | 1,000 | 2,778 |

FINDHORN HINTERLAND TRUST

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 March 2019

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2019 £ | Total Funds 2018 £ |
|--|----------------------------|--------------------------|-----------------------------|-----------------------------|
| Green Burial | - | 2,062 | 2,062 | 2,433 |
| Community Learning Exchange Grant | - | 609 | 609 | - |
| Forestry Commission community grant expenses | - | - | - | 2,547 |
| Action Earth Volunteering Matters grant | - | 250 | 250 | 212 |
| Forest materials | 237 | - | 237 | 199 |
| Marketing (logo design) | - | - | - | 554 |
| Pony field expenses | - | - | - | - |
| Vehicle expenses | 281 | - | 281 | 710 |
| Fuel/Oil | 216 | - | 216 | 169 |
| Conference expenses (CWA) | - | - | - | 100 |
| Management Plan | 516 | - | 516 | 2,100 |
| Land Management | 1,495 | 7,524 | 9,019 | 5,839 |
| Insurance | 430 | - | 430 | 501 |
| Website | - | - | - | 40 |
| AGM | 14 | - | 14 | 7 |
| Tools and Maintenance | 835 | - | 835 | 823 |
| Administration costs | 1,150 | - | 1,150 | 222 |
| Edible Woodland Garden | 3,866 | 2,990 | 6,856 | - |
| Bee equipment | - | 300 | 300 | - |
| | 9,040 | 13,735 | 22,775 | 16,456 |
| | 9,040 | 13,735 | 22,775 | 16,456 |

6. GOVERNANCE COSTS

| | Restricted Funds £ | Unrestricted Funds £ | Total Funds 2019 £ | Total Funds 2018 £ |
|-------------------|--------------------------|----------------------------|-----------------------------|--------------------------|
| Minutes Secretary | - | 580 | 580 | 550 |
| Bookkeeping | - | 355 | 355 | 72 |
| Accountancy fees | - | 200 | 200 | 200 |
| Legal Fees | - | 1,448 | 1,448 | - |
| | - | 2,583 | 2,583 | 622 |
| | - | 2,583 | 2,583 | 622 |

FINDHORN HINTERLAND TRUST

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 March 2019

7. OTHER ASSETS

| | Notes | Restricted Funds £ | Unrestricted Funds £ | Total Funds 2019 £ | Total Funds 2018 £ |
|--------------------------------------|-------|--------------------------|----------------------------|-----------------------------|-----------------------------|
| Ekopia Share Investment | 4a | 24,420 | - | 24,420 | 17,259 |
| Deposit with Seapark Petrol Station, | | - | 100 | 100 | 100 |
| Other Trade debtors | | - | 571 | 571 | 880 |
| | | <u>24,420</u> | <u>671</u> | <u>25,091</u> | <u>17,499</u> |

4a The £24,420 share investment in Ekopia is a restricted fund as we have inherited 52 people who have prepaid burial lairs from the Findhorn Hinterland Group who managed the green burial site before the Charity. They have a written agreement that they can receive an 80% refund if their circumstances change and they have to be buried elsewhere. There will also be some specific expenditure in the future for digging graves and caring for the area. The trustees believe it is prudent to have a buffer of this amount should there be circumstances where we would have to pay back monies in this way and to pay for future expenditure associated with burial.

8. INCOME FUNDS:

| | Balance at 1 April 2018 £ | Incoming resources £ | Outgoing resources £ | Balance at 31 March 2019 £ |
|--------------------------------|---------------------------------|----------------------------|----------------------------|-------------------------------------|
| General Funds | | | | |
| Unrestricted Fund | 9,917 | 5,980 | (11,623) | 4,274 |
| Restricted Funds | 30,081 | 15,462 | (13,735) | 31,808 |
| Transfers in/out General funds | - | - | - | - |
| Total Funds | <u>39,998</u> | <u>21,442</u> | <u>(25,358)</u> | <u>36,082</u> |